

The Power of Association

You should be an AIS member because...

The Association of Interior Specialists stands for quality, be it the quality of our members or the quality of the benefits and services we provide. We are the only forum exclusively committed to serving the interiors industry.

Membership allows you to:

- Use the AIS logo - a recognised badge of credibility
- Enjoy numerous membership benefits
- Keep up-to-date with technical and legislative developments
- Promote your products and services to specifiers and end-users
- Be kept informed of industry good practice and safe working
- Be part of a dynamic and proactive trade organisation

And provides:

- Knowledge and ideas to increase your effectiveness and bottom line
- Time and money saving benefits
- Free directory listings and publicity
- Guides, handbooks and information binders
- Training and development opportunities
- Valuable contacts and networking
- Opportunities to collaborate and influence

The Association represents companies involved in the manufacture, supply and installation of all aspects of interior fit-outs and refurbishment, with particular emphasis on partitioning and suspended ceilings.

Members are throughout the supply chain - from main interior contractors to specialist fit-out contractors, from interior systems manufacturers to distributors and much more.

Members operate in retail and commercial offices, the public sector, banks and building societies, hotels and leisure facilities, hospitals, schools, factories and warehouses, airports and so on.



Key benefits of membership include...

Provision of information and services - saving you time and money

Free to AIS members

- **Advice** - technical, contractual and legal, training, health and safety, employment and taxation helplines
- **JobSpot** - place your job vacancies on the AIS website
- **Model LOSC contract**
- **Credit checking service**
- **AIS Factfile** - a regularly updated information binder
- **Member Zone** - access to the password protected area of the AIS website
- **E-Bulletin** - regularly e-mailed bulletins to all your company contacts
- **Legislation and technical updates**
- **Site Guides** - best practice guides for interior elements
- **AIS Health & Safety Handbook**
- **Promotion** - editorial in AIS publications
- **Members' Meetings**

Plus

- **Insurance** - discounted business insurance tailored to AIS members
- **Yellow Pages** - discounted advertising
- **Annual conference** - topical speakers and networking
- **Advisory Service** - for problem installations
- **Training Courses** - discounted courses tailored to the interiors sector

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Members agree that by using AIS services they more than recover the cost of membership.

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Promotion of members - gaining you credibility and business

- **AIS logo** - a recognised badge of credibility
- **AIS website** - with membership directory search and a free link to members' websites
- **Interiors Focus magazine** - promoting members to over 25,000 industry professionals (distributed twice a year with *Building* magazine)

- **AIS marketing and advertising campaigns** – targeted at specifiers
- **Advertising and editorial opportunities in AIS publications**
- **Contractors awards** - a prestigious award scheme promoting quality
- **Annual lunch** – presenting the AIS contractors awards

Representation and collaboration - giving you influence and involvement

- **Influence and representation** to government and other bodies and participation on BS and European committees
- **Involvement with other organisations** such as the Construction Products Association, National Specialist Contractors Council and CITB-ConstructionSkills

Membership categories and criteria

Members are Contractors and Suppliers (the latter classed as manufacturers or distributors) involved in commercial interior fit-outs. Most members are UK-based, but European and other internationally based companies may also apply.

AIS membership is not automatic and applicants are subject to strict vetting procedures on application, and on-going vetting every three years.

The main criteria for membership is that companies should:

- Have an established track record in the interiors sector
- Normally have traded for at least 18 months
- Be financially stable
- Meet satisfactory standards of workmanship (Contractors)
- Manufacture and / or distribute products relevant to the interiors sector (Suppliers)



Ongoing vetting (OGV)

OGV is a continuous vetting process of AIS members to raise, maintain and ensure continuity of standards for the mutual benefit of members and their clients. Members are vetted every three years, when they are required to:

- Provide a recently completed contract for inspection (Contractors)
- Two trade references
- Proof of financial viability
- Submit accident statistics (Contractors)
- Verify that the company meets various mandatory legal obligations
- Agree to abide by the AIS Code of Conduct

OGV gives specifiers peace of mind that the AIS member they engage will provide excellent service and results.

Applying for membership

To apply complete the AIS Membership Application Form - available on request or on-line at www.ais-interiors.org.uk

Our subscription year runs from 1 January to 31 December and first year fees are pro rata depending on when you apply. The relevant subscription and joining fee should be paid with the application (a completed Direct Debit form qualifies); subsequent fees are annually by cheque or direct debit, or by quarterly direct debit. On acceptance, additional information is required for the membership directory and our database profile of members.

Applications for membership are treated in strict confidence. Unsuccessful applicants may reapply in the future should they so wish, and the AIS also has an appeals procedure.



Vision and mission

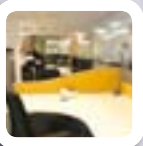
Our vision is:

To be the pre-eminent interiors association, recognised in its business for the quality and excellence of its membership.

And our mission is to:

- Raise, maintain and ensure continuity of standards
- Be a source of quality membership
- Provide a single voice and industry leadership for the interiors sector
- Encourage and promote the use of members' products and services
- Provide benefits to and represent the interests of members

Don't just take our word for it, here's what some of our members had to say...



The AIS 'badge' is a known mark of quality. If you are a contractor serious about your reputation, you should join AIS.

John Thorpe
MD Thorpes of Great Glen Ltd
(Contractor)

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AIS provides a link through the supply chain and is a body concerned with best practice and promotion of quality in the interiors sector.

Dean Manning, MD Structure Tone UK Ltd
(Main Contractor)



The AIS provides a recognised collective voice of interior specialists throughout the supply chain for representation to government committees or departments.

Philip Duckworth, MD Komfort Workspace plc
(Manufacturer)

The AIS gives us an opportunity to meet contractors and suppliers as serious about the interiors business as we are. It also acts as an important lobbying body to Government, as well as a training resource for the industry.

Andrew Harrison, MD CCF Ltd
(Distributor)

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INVESTOR IN PEOPLE

Association of Interior Specialists

Olton Bridge
245 Warwick Road
Solihull
West Midlands B92 7AH

Telephone: 0121 707 0077
Facsimilie: 0121 706 1949
Email: info@ais-interiors.org.uk
Web: www.ais-interiors.org.uk